

RSS

RSS stands for Really Simple Syndication. Web sites or blogs can set up an RSS url that feeds its information to another computer. This can be done through web based RSS readers, RSS readers that are downloaded to your computer, or RSS plug-ins for your browser. Essentially, it makes keeping up with a number of different sites easier because 1) it collects all the information in one place so you don't have to go to a number of different places to find information, and 2) it tells you what sites have been updated so you can stay on top of new information.

For our purposes, the easiest thing to do is set up your RSS feed in Motime, and then subscribe to an online service to set up an RSS reader.

Motime

To set up your RSS feeds in Motime:

1. Go to your blog's editor
2. Blogs->
3. Blog Tools->
4. Syndication->
5. Choose "yes" for "Publish site feeds"
6. Click the "Save changes" button at the bottom
7. Your RSS/Atom buttons should show up on your main blog page (there may be a lag, but it should be instantaneous)

Bloglines

To set up an online RSS reader:

1. Go to Bloglines: <http://www.bloglines.com/>
2. Click on the sign up today under new user in the left column
3. Skim the about and click on "register now" at the bottom
4. Sign in with your web-based email and a password
5. Go check your email for confirmation
6. In the email, click on the validation link
7. Go back to the bloglines main page and select the Feeds tab on the left
8. Click on the Add button
9. Go to my blog: <http://digitalb.motime.com>
10. Click on the RSS feed button in the left column
11. Highlight and copy the feed URL which should look like:
<http://syndication.motime.com/digitalb/rss2.xml>
12. Paste the URL into the dialog box in the right frame for "Blog or feed URL"
13. Click the "Subscribe" button on the right
14. Select "new folder" from the drop down menu
15. Name the folder (generally the title of the blog) and click "ok"
16. Click "Subscribe" at the bottom (a folder for the blog should show up on the left)

** Repeat this for as many blogs as you'd like to track.

** Check out the FAQ page for more: <http://www.bloglines.com/help/faq>